



KOLEGJI - COLLEGE  
**BIZNESI**  
Prishtinë

**Pursuant to Article 81 and 21. point h. of the Statute of "Biznesi" College in Prishtina, the High Teaching Scientific Council of "Biznesi" College on 25 September 2020 approved this:**

## **REGULATION ON RESEARCH AND SCIENTIFIC WORK AT BIZNESI COLLEGE**

### **Article 1**

This Regulation regulates the status, activities, structure, governance and decision-making process in the field of scientific research.

### **Article 2**

A network of research entities within the College and in each department will be established in Biznesi College.

2.1. The basic form within Biznesi College for conducting research-scientific activities is the Institute for Scientific Research of Biznesi College.

2.2. The basic institutional form of conducting research activities within Biznesi College is the Institute for Scientific Research.

2.3. The Institute for Scientific Research will have its own research-scientific and publishing units. It will be managed by the director of the Institute for Scientific Research of Biznesi College. The Director of the Institute reports directly to the management and academic structures of Biznesi College.

2.4. The whole research-scientific and publishing activity is related to the scientific fields that are the object of study in Biznesi College.

### **Article 3**

The following entities or research units will be established in Biznesi College:

- a. Sector for Scientific, Economic, Legal and Emergency Research;
- b. Sector for training and development of academic staff.

### **Article 4**

These research units will be coordinated by the director of the Institute, under the supervision of their supervisors.

### **Article 5**

The research units will be part of Biznesi College, respectively of the Institute led by the director of the Institute, while managed by their heads.

## **Article 6**

The financial proportion from the realized projects will be determined according to the Statute of Biznesi College 50% for the College, 20% for the development of the College staff, and 30% for the persons involved in the implementation of the project.

Until the beginning of the work of the research units, the expenses of their work will be covered by the budget of Biznesi College for scientific research.

## **Article 7**

The research units are part of the College and are not separate legal units so they will not have their own financial means, separate from Biznesi College, i.e. bank accounts.

## **Article 8**

Twice a year (once every semester), at the College level, the staff of the Institute for Scientific Research will hold meetings where the individual research activities of each staff member will be reviewed, as well as research projects in the respective departments.

## **Article 9**

9.1. The research units will be established by the decisions of the High Teaching Scientific Council of Biznesi College approved by the Dean of Biznesi College.

9.2. Each research unit will issue detailed procedural instructions regarding its organization, structure and operation.

## **Article 10**

All decisions of Biznesi College, regarding the establishment and appointment of Research Units will be approved by the High Teaching Scientific Council of Biznesi College.

## **Article 11**

11.1. The Advisory Committee of the College for scientific research will be established at the level of Biznesi College.

11.2. This Committee will be chaired by the Vice Dean for Scientific Research and will:

- approve the annual plan of Biznesi College for scientific research;
- review the proposed research activities of each department;
- review the individual research achievements of the College staff.

## **Article 12**

12.1. This committee will meet three times a year and as often as necessary.

### **Article 13**

At the meeting of the College Committee for scientific research work, each head of the department will present the annual plan for scientific research work, activities related to concrete research projects and future plans for the following academic year.

### **Article 14**

Approved on 25 September 2020, by the High Teaching Scientific Council of BIZNESI College.

Head of the HTSC

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Prof. Dr. Shyqeri KABASHI - Dean